



Disaster Preparedness and Prevention Initiative
for South – Eastern Europe

PUBLIC CALL

DPPI/ No1-4-1/2023

PUBLIC CALL FOR BIDDERS
PROVISION OF TRAVEL AGENCY SERVICES - MEDIATION IN
PROCUREMENT OF AIRLINE TICKETS FOR THE YEAR 202

Sarajevo, January 2023.

General information

1. Data on the contracting authority
2. Information about the person in charge for communication
3. Serial number of procurement
4. Legal basis
5. Data on the public procurement procedure
6. Participation

Data on the subject of procurement

7. Description of the subject of procurement
8. Place of provision of services
9. Term of performance of services
10. Submission of alternative offers
11. Lots
12. Subcontracting
13. Payment

Qualification requirements

14. Requirements for qualification in terms of personal capacity and evidence required
15. Other conditions for qualification for the purpose of proving the ability of the bidder
16. Delivery of supporting documents
17. Delivery clarified

Offer information

18. Content and method of preparation of the offer
19. Method of submission of request for participation / offer
20. Quantity of public procurement items and general data on the procurement item
21. Method of determining the price of the offer
22. Currency of offer
23. Criteria for contract award
24. Language and letter of offer

Other provisions

25. Place, date and time of receipt of the request for participation
26. Place, date and time of opening the request for participation
27. Notification of qualification results
28. Conclusion of the contract

More information

29. Bid costs and download of documents
30. Confidentiality of business entity data
31. Modification, addition or withdrawal of the request for participation / offer

Annexes

GENERAL INFORMATION

1. Data on the contracting authority

Contracting authority: Disaster Preparedness and Prevention Initiative - DPPI
Address: Branilaca Sarajeva 34, Sarajevo, Bosnia and Herzegovina
IDB/JIB: RCC
Phone/fax: +387 33 218 558
Internet address: <https://www.dppi.info/>

2. Information about the person responsible for the contact

Contact person: Irfan Agić
Phone: +387 66 588 803
Email: irfan.agic@dppi.info;

3. Number of procurement

Procurement number: 1-4-1/2023

4. Legal basis

a) Memorandum of Understanding on the Institutional Framework of the Disaster Preparedness and Prevention Initiative for Southeast Europe

b) Rules of procedure and Financial Management Rules of Disaster Preparedness and Prevention Initiative for Southeast Europe

c) Regulation of the European Commission (718/2007, 80/2010) – Article 121: Rules for awarding contracts: "For the award of service, supply and work contracts, the procurement procedures shall follow the provisions of Chapter 3 of Part 2, Title IV of Regulation (EC, Euratom) No 1605/2002 and Chapter 3 of Part 2, Title III of Regulation (EC, Euratom) No 2342/2002, as well as Commission Decision C(2007) 2034 on the rules and procedures applicable to service, supply and work contracts financed by the general budget of the European Communities for the purposes of cooperation with third countries, with the exclusion of Section II.8.2."

5. Data in the public procurement procedure

Type of public procurement procedure: Procurement of services, technical assistance,
Procedure with one bidder;

Public invitation to bidders;

Type of contract on public procurement: Provision of travel agency services - mediation in the procurement of airline tickets for 2023;

Estimated value of public procurement (with VAT): approx. fifty thousand euros (50,000.00) or optionally approx. ninety-five thousand convertible marks (95,000.00) according to the currency of the country where DPPI is headquartered;

The estimated amount is all inclusive and includes taxes and all other costs of the bidder.

6. Participation

Participation in this procedure is open to business entities of member countries of the Disaster Preparedness and Prevention Initiative - DPPI, as well as other business entities of European Union member states.

DATA ON THE SUBJECT OF PROCUREMENT

7. Description of the subject of procurement

The subject of this public procurement procedure is the procurement of travel agency services - mediation in the procurement of airline tickets for the year 2023, for the needs of the contracting authority, in accordance with the needs of the contracting authority and other required conditions indicated in this documentation.

8. Place of provision of services

Mediation service for the purchase of plane tickets for 2023 can be performed from the headquarters of the selected bidder with continuous communication with the contracting authority - the service learner.

9. Term of performance of services

The contract resulting from this call for bids will define the deadline for the continuous performance of services for the period of 2023, with the possibility of extension for an additional 12 months, which will be regulated by a separate contract.

10. Submission of alternative offers

Suppliers are not permitted to submit alternative bids.

11. Lots

Division into lots is not applicable to this public call.

12. Subcontracting

Suppliers are not allowed to subcontract. The supplier to whom the contract is awarded bears full responsibility for the implementation of the contract.

13. Payment

Payment will be made in accordance with the Financial Management Rules of the Disaster Preparedness and Prevention Initiative - DPPI upon receipt of the fiscal invoice for the service performed in full, and within 14 days at the latest.

Advance payment is not optional.

QUALIFICATION REQUIREMENTS

14. Requirements for the meaning of personal capacity and evidence required

The bidder must fulfill the conditions that there are no obstacles for his participation according to the following:

- a. That he has not been convicted in criminal proceedings by a final judgment;
- b. That he was not the subject of an investigation for criminal acts of organized crime, corruption, fraud or money laundering, in accordance with the applicable regulations of the European Union or the DPPI member country in which he is registered;
- c. That it is not under bankruptcy or subject to bankruptcy proceedings;
- d. That he has not fulfilled his obligations regarding the payment of pension and disability insurance and health insurance, in accordance with the applicable regulations of the European Union or the DPPI member country in which he is registered;
- e. That he has not fulfilled his obligations regarding the payment of direct and indirect taxes, in accordance with the applicable regulations in the European Union or the DPPI member country in which he is registered.

Evidence:

The candidate/bidder who will be awarded the contract is obliged to submit certified statements or other available documents (certificates from competent institutions) which will confirm that the cases specified in paragraph (1).

15. Ability to perform professional activities

Along with the request for participation, the bidder should submit proof of registration in the relevant professional or other registers of the country in which he is registered, or provide a special statement or certificate from the competent authority proving his right to perform professional activity, which is related to the subject of the procurement.

The bidder is obliged to submit the following evidence:

A current extract from the court register or an equivalent document from which it is evident that he has the right to engage in the activity that is the subject of the requested service not older than three months (original or certified photocopy). Submit with the application for participation.

16. Delivery of supporting documents

The documents that are requested as evidence of the ability of the bidder according to this public call can be submitted in the original or a copy of the original certified by the competent authority. In case of serious doubt as to the authenticity or legibility of the copy, the Contracting Authority (DPPI) may require the original documents to be submitted.

If the contracting authority has doubts about the existence of circumstances related to the bidder's personal capacity, it will contact the competent authorities with the aim of obtaining the necessary evidence in the procedure.

17. Submission of Clarifications

The contracting authority (DPPI) may ask the bidder to clarify the documents he has submitted in writing, without changing the essence of his request, within the time limit set by the contracting authority.

INFORMATION ABOUT THE OFFER

18. Content and method of preparation of the offer

The offer together with the associated documentation is prepared in English with the possibility of submitting an unofficial, working text of the document in one of the official languages of Host country, Bosnia and Herzegovina, in Latin or Cyrillic script.

When preparing the offer, the bidder must comply with the requirements and conditions from the documentation. The bidder may not change or supplement the text of the documentation.

19. Quantity of public procurement items and general data on the procurement item

The approximate quantities of public procurement items are given in the annex to this technical documentation and form an integral part of it. (Annex 5 - Form for the price of the offer).

Mediation services will be provided successively during the duration of the framework agreement, and in accordance with the needs of the contracting authority for a period of one year or until the maximum financial value provided for in the DPPI budget for 2023 is used.

Total payments, including VAT, which will be made on the basis of all purchase orders and delivered invoices issued on the basis of the concluded contract, cannot be higher than the estimated value of the purchase.

The services in question include mediation services in the reservation and procurement of plane tickets according to the most favorable conditions on the market.

According to the indicated need for plane tickets, the contracting authority will send requests for plane tickets in written form: via e-mail, written document or fax, and in accordance with individual needs under the conditions and during the validity period of the framework agreement, to the bidders with whom the framework agreement is concluded.

The bidder is obliged to comply with the following requirements:

- a) at the invitation of the contracting authority to submit an offer for the purchase of an airline ticket, submit an offer with at least two of the most optimal options in terms of price and quality of the transportation service, and at the place and time determined by the contracting authority;
- b) offer the most favorable flight in economy class - when possible direct, with the least number of transfers, i.e. optimal waiting during transfers. The offer for the most favorable flight in business class can only be requested in special cases, which is decided by the person ordering the service;
- c) submit the electronic ticket to the contracting authority after the option selection procedure has been carried out before departure, based on the confirmed reservation and purchase order issued by the contracting authority;

d) separately state on the invoice: the basic price of the ticket, the airport tax as well as the fee for issuing the ticket;

e) the net price cannot be higher than the amount determined in the valid price list of the air carrier (must state the name of the air carrier whose service is offered).

The fee for issuing the ticket will be stated in the Bid Price Form, it is fixed and will not change during the duration of the agreement.

In the event that the contracting authority cancels the flight ticket in writing, by e-mail or in another way less than 48 hours before the departure date, the contracting authority will pay the amount according to the conditions of the issued ticket and the rules of the company that issued the ticket. In case of cancellation of the flight by the airline, within seven (7) days, the entire amount of the ticket value will be refunded at the price at which it was purchased, i.e. for the part or parts of the trip that were not realized.

20. Method of submission of request for participation / offer

The request for participation, as well as the offer, should be submitted to the address:

Disaster Preparedness and Prevention Initiative - DPPI
Branilaca Sarajeva 34, 71000 Sarajevo, Bosnia and Herzegovina

The bidder will submit 1 (one) original offer and 1 (one) copy on which he will clearly write: "ORIGINAL OFFER" and "COPY OF OFFER". The request for participation, the offer and its copy with a stamp or signature should be sealed in one opaque envelope with the bidder's name and address on the back of the envelope, on which the following words will be written, depending on the stage of the procedure: "Request for participation in the procurement procedure / Offer for external audit services - DO NOT OPEN".

In case of differences between the original and the copy of the offer, the original offer is authentic.

The offer is tightly bound so that subsequent removal or insertion of sheets is impossible. Parts of the offer, such as samples, catalogs, data storage media, etc., which cannot be bound, are marked by the offeror with a name and listed in the content of the offer as part of the offer. The pages of the offer are marked with a number so that the serial number of the page is visible. The guarantee as part of the offer is not numbered. If it contains printed literature, brochures, catalogs that have originally numbered numbers, then those parts of the offer are not additionally numbered.

The offer will not be rejected if the offer sheets are numbered in such a way that the continuity of the numbering is ensured, and will be considered a minor deviation that does not change or depart significantly from the characteristics, conditions and other requirements established in the procurement notice and documentation. The offer, regardless of the delivery method, must be received by the Contracting Authority, at the address specified in the documentation, by the date and time specified in the procurement notice and documentation. Any bids received after that time are untimely and, as such, will be returned to the bidder unopened.

21. Method of determining the price of the offer

The bid price includes all items from the bid price form. The price of the offer is written in numbers and letters. The offer price is unchanged.

22. Currency of offer

The price of the offer is expressed in euros (EUR).

If the bidder is outside the EU Financial Business System, the bid price can be indicated in the local currency of the DPPI member state.

23. Criteria for contract award

The criterion for awarding the contract is the lowest price - in case the criterion is the lowest price, it should be clearly stated what the lowest price means. Here it is very important to indicate for services that the lowest price includes all dependent costs. VAT is shown separately, which is included in the single price of the offer.

24. Language and letter of offer and contract

The offer is submitted in English. The contract will be drawn up in English.

OTHER PROVISIONS

25. Place, date and time for receiving requests for participation

Requests for participation are submitted in the manner defined in the documentation, namely:

Contracting authority: Disaster Preparedness and Prevention Initiative - DPPI
Street and number: Branilaca sarajeva 34, Sarajevo, 71000 Bosnia and Herzegovina

Time until requests are received: until Wednesday 03.02.2023. in the period 10:00-12:00 am.

Requests received after the deadline for receipt are returned unopened to the bidder. The bidder who submits the request by mail assumes the risk if the bids do not arrive by the deadline set by the documentation.

26. Place, date and time of opening the request for participation

Contracting authority: Disaster Preparedness and Prevention Initiative - DPPI
Street and number: Branilaca Sarajeva 34, Sarajevo, 71000 Bosnia and Herzegovina
Date: 03.02.2023. at 1:00 pm

Public opening of bids is not allowed.

27. Notification of qualification results

The bidder will be informed immediately about the decisions regarding the results of the qualifications, and in any case within 7 (seven) days from the date of the decision.

28. Conclusion of the contract

The contracting authority concludes the contract with the bidder whose bid was selected as the most favorable within 7 days from the opening and verification of the received bids.

MORE INFORMATION

29. Cost of the offer and collection of documentation

The cost of preparing the bid and submitting the bid as a whole is borne by the bidder.
Documentation - the request for the offer will be submitted via e-mail.

30. Confidentiality of documentation of business entities

An offeror who submits an offer containing certain confidential data must, in addition to stating the confidential data, also state the legal basis on which the data is considered confidential.
Data that cannot under any circumstances be considered confidential are:

- a. total and individual prices stated in the offer;
- b. the subject of the service and the assessment that the offer is in accordance with the requirements from the technical specification;
- c. evidence of the bidder's personal situation.

31. Modification, amendment and withdrawal of requests for participation / offers

Until the end of the deadline for receiving requests for participation and offers, the bidder can change or supplement his request and offer.

Note:

Disaster Preparedness and Prevention Initiative - DPPI can, before signing the contract, either abandon the procurement or cancel the award procedure, without bidders having the right to compensation.

Bidders are expected to carefully examine and follow all instructions and standard formats contained in these specifications and the invitation to bid. An offer that does not contain all the required data and documentation will be rejected.

Head of Secretariat at DPPI SEE

Vlatko Jovanovski

A handwritten signature in black ink, appearing to read "V. Jovanovski". The signature is written in a cursive style with some stylized flourishes.

ANNEXES

The following annexes are an integral part of the documentation:

ANNEX 1: OFFER FORM

ANNEX 2: STATEMENT OF THE OFFER

ANNEX 3: STATEMENT OF FULFILLMENT OF REQUIREMENTS

ANNEX 4: STATEMENT OF COMPLIANCE WITH PUBLIC PROCUREMENT
REGULATIONS

ANNEX 5: FORM FOR THE PRICE OF THE OFFER

ANNEX 6. DRAFT AGREEMEN

OFFER FORM

Procurement No 1-4-1/2023

CONTRACTING AUTHORITY
Disaster Preparedness and Prevention Initiative - DPPI

BIDDER ID number

Bidder's address _____

If the offer is submitted by a group of bidders, the same information is entered for all members of the group of bidders, as when the offer is submitted by only one bidder, and next to the name of the bidder who is a representative of the group of bidders, the information that he is a representative of the group of bidders is also entered.

CONTACT PERSON (for specific offer)

Name and surname	
Position in company	
Address	
Telephone	
Telefax	
E-mail	

BIDDER'S STATEMENT

The bidder's statement is completed by a representative of the bidder group.

In the public procurement procedure, which you initiated, we submit an offer and declare the following:

1. In accordance with the content and requirements of documentation no. (procurement number provided by the Contracting Authority), with this statement we accept its provisions in full, without any reservations or limitations.
2. With this offer, we respond to the requirements from the documentation for the provision of the service, in accordance with the conditions established by the documentation, criteria and established deadlines, without any reservations or restrictions.

3. The price of our offer (without VAT) is _____ EUR/or local V.
VAT on the offer price is _____ EUR/or local V.

The total price for the contract is _____ EUR/or local V.

Attached is the form for the price of our offer, which has been filled out in accordance with the requirements of the documentation. In case of differences in the prices from this Statement and the Quotation Form, the price from the Quotation Form is relevant.

4. Our company is:

a. based in the European Union/ a member country of the DPPI disaster preparedness and prevention initiative and at least 50% of the workforce for contract execution are residents;

b. Our offer does not enjoy the preferential treatment of the domestic.

Note: If the bidder does not circle any of the offered options, his bid will be treated without applying preferential treatment

5. This offer is valid for 15 days, counting from the date of expiry of the deadline for receiving the offer. In the attachment of the offer, we submit evidence of eligibility, in terms of personal ability and technical and professional ability, which are required by the documentation and within the deadline, which we confirm with the statements in this offer.

Name and surname of the person who is authorized to represent the bidder: _____

Signature of the authorized person: _____

Place and date: _____

Company seal: _____

The following documentation was submitted with the offer:
[List of submitted documents, statements and forms with their names]

STATEMENT OF FULFILLMENT OF REQUIREMENTS

I, the undersigned (name and surname), with identity card number: _____ issued by _____, in the capacity of representative of _____ (specify position, name of company or trade or related activity), ID number _____: whose seat is located in (country, city/ municipality), at the address (street and number), as a bidder in the public procurement procedure - provision of travel agency services - mediation in the procurement of airline tickets for the year 2023 carried out by the Contracting Authority - Disaster Preparedness and Prevention Initiative - DPPI, under full material and criminal liability

I DECLARE

The bidder in the mentioned procedure, whom I represent, is not:

- a. Convicted by a final court verdict in criminal proceedings for criminal acts of organized crime, corruption, fraud or money laundering in accordance with the relevant regulations in Bosnia and Herzegovina or the country of registration;
- b. Under bankruptcy or is the subject of bankruptcy proceedings or is the subject of liquidation proceedings;
- c. Failed to fulfill obligations related to the payment of pension and disability insurance and health insurance in accordance with the applicable regulations in Bosnia and Herzegovina or in the country in which it is registered;
- d. Failed to fulfill obligations related to the payment of direct and indirect taxes in accordance with the applicable regulations in Bosnia and Herzegovina or the country in which it is registered.

I further declare that I am aware that the forgery of an official document, i.e. the use of an untrue official or business document, book or file in service or business as if they were true, is a criminal offense provided for in the Criminal Laws of DPPI member countries as well as in the criminal laws of the European Union.

I also declare that I am aware that the Contracting Authority, which carries out the aforementioned public procurement procedure in accordance with existing regulations, in case of doubt as to the accuracy of the data provided through this statement, reserves the right to check the accuracy of the information presented with the competent authorities.

Statement made by:

Place and date of declaration:

Signature and seal of the competent authority:

**WRITTEN STATEMENT
ON COMPLIANCE WITH PUBLIC PROCUREMENT REGULATIONS**

I, the undersigned (First and last name), with ID number: _____ issued by _____, in the capacity of representative (Indicate the position, name of the company or trade or related activity), ID number: _____, whose seat is located in (country, city/municipality), at the address (street and number), as a bidder in the procedure public procurement provision of travel agency services - mediation in the procurement of airline tickets for the year 2023, which is carried out by the Contracting Authority - Disaster Preparedness and Prevention Initiative DPPI, and in accordance with the provisions of the regulations on public procurement under full material and criminal responsibility

I DECLARE

1. I did not offer a bribe to any person involved in the public procurement process, at any stage of the public procurement process.
2. I did not give or promise a gift or any other privilege to an official or responsible person in the contracting body, including a foreign official or international official, in order to perform, within the scope of official authority, actions that he should not perform, or refrain from performing actions to be performed by him, or someone who mediates such bribery of an official or responsible person.
3. I did not give or promise a gift or any other privilege to an official or responsible person in the contracting authority, including a foreign official or international official, in order to perform within the scope of his official authority actions that he should perform, or refrain from performing actions, which should not be performed.
4. I was not involved in any activities aimed at corruption in public procurement.
5. I did not participate in any action aimed at corruption during the subject of the public procurement procedure.

By making this statement, I am aware of the criminal liability provided for criminal offenses of accepting and giving bribes and criminal offenses against official and other responsibility and duties established in the laws of DPPI member countries and European Union countries.

Statement made by:

Place and date of declaration:

Signature and seal of the competent authority:

FORM FOR THE PRICE OF THE OFFER

Name of bidder:

Offer number:

Provision of services - provision of travel agency services - mediation in the procurement of airline tickets for 2023 Year for the needs of the regional organization Disaster Preparedness and Prevention Initiative - DPPI

Ord. no.	Description	Total price in EUR without VAT	Total price in EUR with VAT
1.	PROVISION OF TRAVEL AGENCY SERVICES - MEDIATION IN PROCUREMENT OF AIRLINE TICKETS FOR THE YEAR 2023		
All together			

Bidder's signature

NOTE:

- Prices must be expressed in EUR and/or the currency of a DPPI member country that is not a member of the EU
- In addition to the price, include all applicable taxes and specify all other costs.
- Payment will be made once after the service has been performed.
- Include discounts in the price.

DRAFT FRAMEWORK AGREEMENT

On the basis of the Memorandum of Agreement on the institutional framework of the Disaster Preparedness and Prevention Initiative for Southeast Europe, and after the competitive request of several bidders - for the delivery of offers for the public procurement of travel agency services - mediation in the procurement of airline tickets with the aim of concluding a framework agreement, it was concluded

**FRAMEWORK AGREEMENT
on the provision of mediation services in the procurement of airline tickets**

between:

Disaster Preparedness and Prevention Initiative for South Easter Europe - DPPI, Branilaca Sarajevo 34, 71 000 Sarajevo, Bosnia and Herzegovina, represented by Vlatko Jovanovski, Head of the DPPI Secretariat (hereinafter: contracting authority)

and

_____ address _____

who is represented by _____ (hereinafter: service provider).

I. INTRODUCTORY PROVISIONS

Article 1.

With this framework agreement, the contracting parties regulate framework issues related to the realization of the service of reservation and procurement of airline tickets for the needs of the contracting authority for 2023.

The framework agreement referred to in paragraph 1 of this article is concluded on the basis of the Decision on the selection of the most favorable bidder number: _____ of _____, adopted on the basis of an open competitive procedure for the procurement of the aforementioned services.

The form for the price of the offer with the unit price of the selected bidder is attached to this framework agreement and forms an integral part of it.

II. SUBJECT OF FRAMEWORK AGREEMENT

Article 2.

The subject of this agreement is to determine the conditions for concluding a contract for the procurement of air ticket mediation services for the needs of the contracting authority, all according to the service provider's offer, number: _____ of _____, which forms an integral part of the agreement.

The quantities specified in the price form according to Article 1, Paragraph (3) of this framework agreement are binding and will depend on the available financial resources and the needs of the contracting authority.

The contracting authority does not undertake that the quantities stated in the price form from the annex to this framework agreement will be realized in full.

The service provider undertakes to perform the services that are the subject of the agreement in accordance with the previously submitted documentation and its offer.

III. VALUE OF THE FRAMEWORK AGREEMENT

Article 3.

The estimated value of this framework agreement, including VAT and other costs, is approximately fifty thousand euros (50,000.00 EUR) or approximately one hundred thousand convertible marks (100,000.00 KM) in the currency of the host country of the contracting authority.

Total payments will be made on the basis of all individual purchase orders issued by the contracting authority and adequate invoices of the service provider and cannot be higher than the estimated value from paragraph (1) of this article during the duration of the agreement.

Exception from paragraph (2) of this article in the sense of increasing the total amount of total payments under the condition of increasing the scope of activity of the contracting authority with a written explanation to the service provider.

The unit price of the air ticket fee should be fixed and unchanged for the entire duration of this framework agreement.

IV. CONTRACT CONCLUSION ON THE BASIS OF THE FRAMEWORK AGREEMENT

Article 4.

This framework agreement implies that the contracting authority will procure services successively, in accordance with its needs.

When the need for the purchase of airline tickets is determined, a service specification is drawn up on the basis of which the specific purchase is made.

V. METHOD OF PAYMENT

Article 5.

The service provider, if coming from the euro zone, will issue invoices in euros for issued airline tickets.

If the service provider comes from outside the euro zone country, invoices will be issued in the currency of the country where the service provider is a taxpayer.

The invoice must necessarily contain:

- a) net ticket price;
- b) compensation for the service provided;
- c) airport taxes;
- d) other usual expenses, if any.

The contracting authority will make payment for the services provided no later than thirty (30) days from the date of issuing the invoice, for each individually properly performed service. Payment will be made to the account of the service provider, according to the received instructions for the transfer of funds.

VI. OBLIGATIONS OF THE CONTRACTING PARTIES

Article 6.

The service provider undertakes to:

- a) perform the services that are the subject of the framework agreement in accordance with the applicable legal regulations, norms and standards for this type of work;
- b) submit the offer upon the invitation to submit the offer for the requested air tickets at the place and at the time determined by the contracting authority;
- c) make individual deliveries under the conditions established in the documentation of the public invitation in accordance with the accepted offer;
- d) offer the most favorable flight by plane of a high-cost company. When possible direct - economy class or, as necessary, in exceptional cases at the request of the contracting authority, business class with the least number of transfers;

- e) submit the electronic ticket to the contracting authority after the mini-flight selection procedure has been carried out, before departure, based on the confirmed reservation and purchase order issued by the contracting authority;
- f) separately state the content from Article 5, paragraph (3) of this agreement on the invoice.

The contracting authority undertakes to:

- a) send an invitation to submit an offer for the purchase of an airline ticket in written form via a written document, e-mail or fax;
- b) select the most favorable transportation option;
- c) confirm the reservation in writing via a written document, e-mail or fax.

VII. BREACH OF CONTRACTUAL OBLIGATIONS

Article 7.

If the service provider does not fulfill its obligations, the contractual orphan will invite him in writing to act according to the provisions of this agreement.

If the service provider does not comply with the written warning referred to in paragraph 1 of this article, nor within the specified subsequent deadline, the contracting authority reserves the right to unilaterally terminate this framework agreement and demand compensation for the resulting damage.

The service provider is also obliged to pay to the contracting authority any damage caused to him or suffered due to the delay in the delivery of airline tickets.

If one of the contractual parties does not comply with the provisions of this agreement, the framework agreement can be partially or completely terminated even before its expiration, with the prior settlement of all obligations established on the basis of this framework agreement. The parties to the agreement have agreed that in any case the notice period under this agreement is regulated in accordance with the applicable legal regulations.

VII. OTHER PROVISIONS

Article 8.

For everything that is not regulated by this framework agreement, the corresponding provisions of the Law on Obligations will be applied.

Article 9.

The provisions of this agreement cannot be changed after its conclusion.

Article 10.

This framework agreement enters into force on the day of its signing by both contracting parties and is valid for one year from the signing of the agreement or until the maximum financial value including taxes is spent.

Article 11.

All possible disputes will be resolved by the contracting parties peacefully, and if this is not possible, the Court of Bosnia and Herzegovina in Sarajevo is competent to resolve the dispute, in accordance with the headquarters of the contracting authority.

Article 12.

This framework agreement is made in four (4) identical copies, two (2) for each contracting party.

For Disaster prevention and preparedness:

For Supplier:

Head of the DPPI Secretariat

Vlatko Jovanovski

Number: 1-4-1/2023
Sarajevo, 26.01.2023

Note:

Bidders are obliged to sign and certify the draft framework agreement with the company's seal and submit it in their bid.