



Disaster Preparedness and Prevention Initiative for South - Eastern Europe

Number: 1-4-1/2023

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Subject: Competitive procedure, invitation to submit an offer for the provision of travel agency services - mediation in the procurement of airline tickets for 2023.

Dear All,

we are free to invite your company to an application for a competitive procedure, submission of an offer for the provision of travel agency services - mediation in the procurement of airline tickets for the year 2023.

General background of DPPI

Southeastern Europe is prone to natural and anthropogenic disasters that cross borders and exceed a country's ability to deal with them. The level of preparedness and capacity for prevention varies significantly from country to country. Some threats, such as floods and forest fires, are usually seasonal in nature and therefore present opportunities for emergency preparedness measures and mutual cooperation between neighboring countries.

In November 2000, the Stability Pact for Southeast Europe launched the "Disaster Preparedness and Prevention Initiative" (DPPI) in an effort to contribute to the development of a cohesive regional strategy for disaster preparedness and prevention for its 10 member states: the Republic of Albania, Bosnia and Herzegovina, Republic of Bulgaria, Republic of Croatia, Republic of North Macedonia, Montenegro, Republic of Romania, Republic of Serbia, Republic of Slovenia and Turkiye).

DPPI, as a regional institutional initiative, implements the event as an activity that seeks to provide a framework for the countries of Southeast Europe for the development of programs and projects that lead to strengthening the ability to prevent and respond to natural and man-made disasters.

The initiative also brings together donor countries and international governmental and non-governmental organizations to coordinate ongoing activities and identify unmet needs to improve the effectiveness of national disaster management systems within regional cooperation. The overarching goal of DPPI is to encourage regional cooperation and coordination in disaster preparedness and prevention for natural and man-made disasters in Southeast Europe, without creating new structures or layers of bureaucracy.

DPPI has the task of:

Strengthen good neighborly relations and stability through the exchange of information, lessons learned and best practices in the field of disaster management

Improve cooperation between DPPI partners regarding EU enlargement and the Euro-Atlantic integration process for SEE countries

Support and encourage countries in the region to develop, adopt and/or implement state-of-the-art disaster emergency laws, environmental regulations and codes designed to prevent and mitigate disasters in accordance with guidelines and customary practices accepted by the international community.

Help and encourage countries in the region to implement the Hyogo Framework for Action 2005-2015 and the Sendai Framework 2015-2030. After the end of the transition process from the Stability Pact for SEE with the support of the Council for Regional Cooperation, the Initiative for Prevention and Prevention of Disasters - DPPI was established on February 27, 2008, thus beginning a new phase for the cooperation of the countries of Southeast Europe in this increasingly important area.

Description of tasks:

It is expected that the provision of the service of travel agencies - mediation in the procurement of airline tickets for 2023 will significantly facilitate the performance of DPPI's basic activities and help member states in further development both internally, as well as in regional and wider frameworks.

In particular, take into account the legality and correctness of financial operations during 2023, in accordance with the DPPI budget for 2023;

Place of execution:

The necessary tasks are performed in the premises of the headquarters of the executor who is chosen to provide services.

Communication between the contracting parties shall be carried out by means of written communication - official acts, by e-mail, video conference, telephone meetings or in another agreed upon way.

For the initial meeting at the premises of the Disaster Preparedness and Prevention Initiative - DPPI in Sarajevo, travel and accommodation costs are borne by the service provider.

Delivery:

The service provider is contractually obliged to provide the service of travel agencies - mediation in the purchase of airline tickets during 12 months from the date of signing the contract.

In the event that the service provider does not fulfill the agreed conditions, including deadlines, it will be considered as a "breach of contract".

Details of results and quality requirements:

The execution of the service of travel agencies - mediation in the procurement of plane tickets for 2023 will be contractually signed on the specified date. The contractor should ensure that the performance of the service is verified by a person who has a perfect command of the English language.

The contractor will ensure that all results are in accordance with the rules of financial operations.

If you are interested in cooperation for the delivery of documentation, you should contact the following e-mail addresses: irfan.agic@dppi.info; vlatko.jovanovski@dppi.info;

Best regards,

Head of DPPI Secretariat
Vlatko Jovanovski

A handwritten signature in black ink, appearing to read 'B. Jovanovski', is positioned below the typed name.