



JOINT EMERGENCY RESPONSE UNITS IN CASE OF FLOODS (JERU) -

2ND PLANNING MEETING, SARAJEVO

24 JANUARY 2013

MEETING NOTES

I. Project Coordination Team - Update needed urgently

In order to achieve the project objectives, each DPPI SEE Party (hereinafter: the Party) participating in the Project is requested to provide an update on person(s) that will constitute the JERU Project Coordination Team (hereinafter: the PCT). When submitting these Notes, the Secretariat will officially remind the Parties on the request as such and indicate the deadline for provision of updates through official information on nominations.

II. Review of the existing text of the Project

Croatia (mediator of the meeting) recommended dividing the project into groups of activities thereby remodeling the approach in order to bring the project in line with IPA 2013 within which EC is to finance a number of activities included in the project. The recommendation was unanimously adopted by the DPPI SEE Parties participating in the meeting.

Revision of the text/ Bulgarian comments:

- 1) **Page 2:** Comment 1 adopted;
- 2) **Page 5:** Comment 2 adopted; Comment 3 partially adopted (the mentioning of “a Strategy and Action Plan” remains, but additional wording to be inserted to indicate the priority of JERU in the text of the aforementioned document) (please refer to “JERU Draft - January 2013”);
- 3) **Page 7:** Comment 4 and 5 adopted;
- 4) **Page 8:** Comment 6 adopted with a recommendation for the Secretariat to double-check the information provided in therein;
- 5) **Page 9:** Comment 7 and 8 adopted (to include rewording of the existing text (Section 4, Paragraph 1, the 1st and last sentence) (please refer to “JERU 6th Draft - January 2013”);

- 6) **Page 11:** Comment 9 - Having in mind that the Objective 3 of the project is to be last realized, Croatia's recommendation to leave the text as it is for the time being was adopted;
- 7) **Page 12:** Comment 10 adopted;
- 8) **Page 13:** Comment 11 adopted with further recommendation on removing completely the sentence (Section 5, subtitle "Assumptions", item e));
- 9) **Page 14:** Recommendation on removing the 1st sentence in Section 5, subtitle "Conditions", paragraph 1, item b) adopted;
- 10) **Page 15:** Recommendation on inserting additional wording to the commented text adopted (Section 6, subtitle "Procurement of equipment", Paragraph 2); Comment 13 - revise the text by changing the number of conferences (2 instead of 3) in accordance with the number indicated in the proposed Budget (Appendix F);
- 11) **Page 16:** Bulgarian recommendation for insertion of the word "working" adopted (Section 6.1.6);
- 12) **Page 17:** The decision on total number of persons (11) constituting each participating country's team was adopted to include Croatia's recommendation on appointing two additional persons (substitute 1 and 2) for each team member; Further rewording of the existing text on Page 17 to ensure harmonizing with EU standards (Modules) will be done by Croatia and Slovenia;
- 13) **Page 18:** Comment 15 was taken into consideration and additional wording recommended to clarify the content of subtitle 7.1.2.2 (please refer to "JERU 6th Draft - January 2013");
- 14) **Page 19:** Bulgarian recommendation to delete the word "regular" was adopted (subtitle 7.1.5, paragraph 1);

Additional comments and recommendations:

Page 17: All participating DPPI SEE Parties stressed the necessity to discuss in more details on skills each PCT member is expected to possess:

- a) **Croatia:** 1) expected skills to be explained in more detail with an emphasis on those related to fast/slow water rescue; 2) reminded the participants of the EC Civil Protection Flood Rescue Module using boats¹; 3) also shared information on Modules envisaged within IPA 2013 that IPA beneficiary countries should abide by → recommendation on remodeling the final outcome of the project (1 Module comprised of 3 different participating countries; different capacities of the countries, but with the same equipment); 4) minimum standards to be identified and used by each participating county when selecting team members²;
- b) **Slovenia:** the composition of teams to be further discussed/ think about additional members to the team;

¹Slovenia will submit relevant information to the Secretariat regarding the Flood Rescue Module using boats;

²Croatia and Slovenia are to provide a joint proposal on the specification of teams, i.e. minimum standards for selection (please refer to Page 3, Subtitle "Key Points About the Trainings").

- c) **Other:** 1) It was additionally noted to the participating DPPI SEE Parties that with the DPPI SEE Memorandum of Understanding (MoU) being under amendments and with the new text of the document soon to be consolidated, Appendix B will be changed accordingly; 2) "FYROM" to be replaced with "Macedonia" throughout the text of the Project.

- (For further recommendations for amendments to the existing text of the project please refer to page 3 of this document)

III. The section 7 - “Project Management” (Page 17)

Croatia recommended readdressing the methodology in which the project is to be implemented, mainly in relation to its financial aspect. Croatia further noted that with IPA 2013 being envisaged to cover trainings/ exercises/ purchase of equipment and creation of three different Modules, a new strategy should be outlined by the DPPI SEE Project Coordination Group to avoid overlapping between IPA 2013 and JERU (connection to the above-mentioned suggestion for remodeling the project approach).

With key information on IPA 2013 being available at present stage thus providing for safe-planning of the JERU implementation, Croatia further recommended certain JERU activities, such as the Command and Control Training and SWIFT Trainings, could be realized no matter IPA 2013 was yet to be launched. The proposal for inclusion of the trainings (begin with 1 Command and Control Training followed by 4 SWIFT Trainings - 5 events in total) in the DPPI SEE DMTP Plan 2013/ 2014 to train the persons to be included in PCTs was unanimously adopted. It was nevertheless agreed that representatives of DPPI SEE Parties participating in the meeting should perform necessary consultations back “home”, especially with their superiors, regarding the recommendation(s) of the project operational team and share information on related decisions through the Secretariat which will allow for forming a clear position before or at the next DPPI SEE Regional meeting (March 2013) for further planning of the project activities.

➤ **Key Points About the Trainings:**

- a) Four practical (SWIFT) trainings will include a five-day programme with 2 persons per each participating country being trained (9 countries/ 18 persons per each training → 72 persons in total);
- b) Hosts of the SWIFT Trainings: **Croatia (September 2013), Macedonia and Albania (TBC)** (as initially envisaged in the Project) + **Romania** (Croatia’s recommendation for postponing discussions regarding the Field Exercise planned within the Project (Page 18) and instead having Romania host the 4th training → to be further confirmed by Romania);
- c) Hosts of the Command and Control Training(s): **Croatia (June 2013); optional - Serbia** (as initially envisaged in the Project);
- d) Training Programmes: **Croatia & Slovenia will draft the Training Curriculum** for both trainings to include: **1)** the EU standardized specification of the teams (minimum standards for selection of members) and equipment; **2)** guidelines for how to nominate the trainers/ people with expertise and experience in the related field (Sweden to be invited to join the Training team as a long-standing partner of DPPI SEE - creating the bigger pull of trainers the greater the possibility of ensuring their availability for the trainings); **3)** envisaged *Timeline* for the realization of the trainings. Deadline for submission of the Training Curriculum Draft to the Secretariat is **Friday, 15 February 2013** upon which the Draft is to be shared with the rest of the participating countries and comments requested.

MAIN CONCLUSIONS OF THE JERU PCT 2nd PLANNING MEETING:

- 1. Each DPPI SEE Party participating in the project is to nominate 2 persons as members of the JERU Project Coordination Team.** Upon submission of all nominations, the Secretariat is to compile and distribute the List of the JERU PCT members.
- 2. Croatia & Slovenia to draft the Training Curriculum for both trainings and submit the Draft for further distribution by the Secretariat by Friday, 15 February 2103.** Defining the JERU Teams composition with minimum standards for selection of the Team members/ guidelines for nomination of trainers/ indication of timelines for the trainings realization/ recommendations for effective implementation.
- 3. After consolidating the text of the Training Curriculum, especially in relation to the definition of minimum standards, each project participating country is to nominate persons as the project Team members (11 persons in a Team).** Deadline for submission of nominations - two weeks following the submission of the consolidated text of the Curriculum.
- Further to information communicated to Croatia and the Secretariat regarding an EC financial instrument (Call for Proposals) that could be applied for and utilized by the DPPI SEE Parties not being IPA 2013 beneficiaries (EU member states, candidate countries), **a recommendation was adopted for these DPPI SEE Parties to investigate the possibility of creating a consortium to jointly apply for potential funding available within the aforementioned Call.** This may further ensure the overall implementation of the JERU activities (the remodeled approach) and the results achieved are in line with those of IPA 2103. The Secretariat is to share the necessary information about the Call as soon as possible.
- 5. Necessity to consider conceptualizing sustainability and exit strategy to ensure the Project has a long lasting impact.**
- 6. “FYROM” to be replaced with “Macedonia” throughout the Project text.** With this change, the Secretariat is to ensure adequate explanation is provided where necessary and if so requested by potential donors/ Partners in the Project.
- 7. Moldova to be officially invited to participate in the Project.**

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Sarajevo, 29 January 2013