



COMMAND, CONTROL AND COORDINATION

Course Outline

PURPOSE

The 4 days Course is designed to prepare the participants for interventions in case of floods in the area of South East Europe. The objectives are to increase the awareness of the international disaster operations and the role of the team leader in a mission cycle of intervention, to increase their knowledge of international response systems and coordination mechanisms, to enhance their teamwork capability in floods response team as well as to discuss experiences from interventions, in particular those where special expertise was required and/or used.

OBJECTIVES

1. To prepare team leaders of national units for flood response operations in the South East Europe region;
2. To establish effective regional cooperation and coordination of the preparedness activities in the region of South Eastern Europe in case of major floods;
3. To enhance the participants' knowledge about international disaster response operations;
4. To increase the participants' capability to lead their respective units in a multi-task and multi-stakeholder operation and to integrate them into the existing national and international coordination arrangements in a disaster-affected country;
5. To build a network among the participants by sharing the experience, existing know-how and team building.

TARGET AUDIENCE

The course targets nominated team leaders of intervention teams from SEE in case of floods and their replacements (two persons per country):

- have diverse background in national flood response operations and comprehensive knowledge of all team functions
- to have knowledge of water rescue techniques, tactics, tools and equipment
- to be familiar with composition of his/her team
- to be fluent in English

METHODOLOGY AND TRAINING MODEL

The course is composed of an appropriate mix of theoretical presentations, problem-oriented syndicate work and tabletop exercise. The table top exercise offers an opportunity for the participants to get a taste of a "realistic" mission cycle experience and to apply theoretical knowledge to a flood scenario. The course language is English and all lessons, exercise and syndicate work sessions will be conducted in English.

COURSE STRUCTURE

Day 0	Day 1	Day 2	Day 3	Day 4
<i>Preparations</i>	<i>International context</i>	<i>Mission planning</i>	<i>Table top exercise Evaluation</i>	<i>Departure</i>
	Block 1	Block 3	Block 5	
Arrival of participants Facilitators meeting - preparations	3. Introduction into the course 4. DPPI SEE - JERU Project 5. International Environment - Floods response	8. Mission Cycle 9. Information communications and technology	12. Table top exercise	Departure of participants Facilitators meeting - evaluation
Block 0	Block 2	Block 4	Block 6	
17:00h 1. Course Welcome 2. Team building	6. Community CP Mechanism - Module systems 7. Host nation support	10. Planning & operational procedures 11. Safety and Security	13. Exercise Feedback 14. Recap 15. Evaluation and next steps 16. Course Closure 17. Final Dinner	

Recourse personnel:

- 1 coordinator + 1 organization person (host country)
- 4 facilitators (DPPI SEE Countries, MSB)
- Exercise support

Location: Serbia

Date: November 2013

Timing: Morning session from 8:30 to 12:30 and afternoon session from 13:30 to 17:30h
 Every block last 4 hours - 210 minutes working part and 30 minutes breaks

TTX personnel:

- 1 coordinator (responsible for exercise scenario and sending injects to keep the TTX pace)
- 4 team trainers (facilitators from recourse personnel)
- 3 role players (RDC, LEMA, OSC) - coming from host country
- Admin support (5 computers with internet access, network printer, maps, g-mail accounts)

CORRICULUM TOPICS

1. Course Welcome (60 minutes)

- Welcome by host country
- Introduction of the participants and facilitators
- Admin and organizational info

2. Team building (120 minutes)

- Team dynamics
- Joint welcome drink and dinner

3. Introduction into the course (30 minutes)

- Course objectives and agenda
- Structure (lectures, group work and TTX)

4. DPPI SEE - JERU Project (30 minutes)

- Brief info on DPPI SEE
- Project objectives, methodology and approach
- Project management
- Training and equipment

5. International Environment - Floods response (150 minutes)

- Floods statistics in SEE
- International Partners (UN, IFRC, NATO, EU)
- National Civil Protection Authorities in SEE
- Case study (international floods operation in SEE)

6. Community CP Mechanism - Module systems (120 minutes)

- Legal basis, Participating Countries, Tools (MIC, CECIS, training programme and modules system)
- Basic principles of Civil Protection Modules
- Capacities and main components of the modules (emphasis on flood response modules)
- Requirement of self-sufficiency

7. Host nation support (90 minutes)

- Evolution of the HNS concept
- Challenges of requesting/providing assistance
- EU Guidelines, templates, check lists, liaison officers
- Phases of HNS assistance from request to operation

8. Mission Cycle (150 minutes)

- Preparedness, mobilization, operations, demobilization, closure
- OSOCC, LEMA, RDC, BoO
- Coordination challenges
- Command and control on national/international level

9. Information communications and technology (60 minutes)

- Means of communications
- Information technology, GPS and maps
- Problems arising from interoperability and possible solutions

10. Planning & operational procedures (120 minutes)

- Knowledge about plan of arrival
- Plan of action, including logistic plan for available local transport, fuel etc.
- Communication plan,
- Terminology
- Leadership skills

11. Safety and Security (90 minutes)

- Mission S&S measures
- Threat and risk perception
- Security planning
- Stress management and medical incidents

12. Table top exercise (210 minutes)

- Teams will be organized among participants from two neighbouring countries (4 persons)
- Scenario - floods in SEE country (course host country)

Exercise will be divided into two phases:

1. before mission (60 minutes)

- Task: prepare plan of action with plan of arrival having in mind information received via mail, prepare border crossing forms

2. during mission (150 minutes)

- Arrival at RDC (procedures - role play), meeting with LEMA (national level) and on-site commander
- adjusting plan of action and BoO arrangements

13. Exercise Feedback (60 minutes)

- Presentation of situation report (each team)
- Trainers and role-players feedback



14. Recap (30 minutes)

- Summary of all course topics

15. Evaluation and next steps (30 minutes)

- Course evaluation questionnaire

16. Course Closure (30 minutes)

- Diplomas delivery
- Next steps